**RSA Grant Funding 2025-26**

**Overview**

Newcastle College Group are looking to support HE staff in undertaking Research and Scholarly Activity (RSA). Grant funding is available and will be allocated on a competitive basis for a single academic year. Successful applicants will be required to give a presentation at the annual HE Staff Conference, and are expected to produce research or scholarly output which is directly related to the funding awarded and which equates to the level of funding granted.

It is expected that RSA Grants will be used to fund the following activities:

1. Conference speaker attendance costs (maximum awarded £500 - additional costs above this limit will need to be met by Curriculum Area)
2. Costs associated with publishing your work (e.g. author submission fees)
3. Project costs, where external dissemination of research project findings are anticipated
4. Undertaking RSA-relevant training
5. Participation in RSA-relevant networks
6. Costs associated with the production of RSA-relevant materials/ resources

Funding will be awarded strategically, and priority will be given to applications that meet one or more of the following criteria:

* to develop research projects linked to student recruitment, retention and/or results;
* where research and/or scholarly activity has been identified as a staff CPD/appraisal requirement;
* to support the development of RSA networks and/or collaborative partnerships for NCG;
* to present an opportunity for external dissemination of RSA;
* to link to the NCG’s *Students in Partnership* initiative
* to support research-engaged teaching as relevant to the HE curriculum at NCG;
* to address NCG’s RSA aim of ‘working and learning in partnership’;
* to directly enhance pedagogic practice, student ‘work readiness’ and/or employer engagement via research and scholarship.

**NB**. RSA Grants must be spent within the academic year they are awarded.

**Process**

Staff members wanting to apply for RSA grant funding should complete details below and email this form to [colin.bancroft@ncl-coll.ac.uk](mailto:colin.bancroft@ncl-coll.ac.uk). Staff members will be notified directly of the outcome of their application.

**Expectations:**

As part of the conference funding scheme, successful staff members are required to participate in the following research outputs:

* Be available to present at the Staff Conference
* Produce a blog post for the research portal – minimum 300 words and pictures.
* Attend RSA social event to discuss and share information.

If staff do not meet these criteria, funding will be recharged from curriculum areas non-pay budget to cover the costs.

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| --- | --- |
| Applicant Name |  |
| Department and Faculty |  |
| **RSA Grant activity (please select at least one):**  Conference speaker costs  Publication costs  Project costs  RSA-relevant training  RSA-relevant network participation  RSA-relevant materials/ resources production costs  Other (please specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| **Please give** the following information. Incomplete forms will be returned.  Website:  Dates of conference:  Dates of travel:  Is accommodation required:  If yes, how many nights:  Preferred location:  Cost of conference fee:  **Approximate Total Spend:**  **Total =** | |
| **Will this grant funding link to a wider project?**  Yes (funded): Please state project and details of funding \_\_\_\_\_\_\_\_\_\_\_\_  Yes (unfunded): Please state project -  No | |
| **Please indicate how this application for funding meets the RSA Grant criteria (as listed above, page 1):** | |
| **Additional relevant information (if applicable):** | |
| **Declaration:** I declare that the details of this RSA Grant Funding application have been shared with my HoC and that the implications of participation in the proposed RSA activity, as supported by this grant, have been discussed and approved at department-level in principle:  Applicant signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_  HoC signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_  (By signing this you are agreeing to contribute to fees above the £500 limit from your non-pay budget) | |
| **Please list any intended research/ scholarly outputs as linked to this grant funding in the table below:** | |
| ***Anticipated date*** | ***Description*** |
| *June/July 2025 (TBC)* | *Presentation at the annual HE Staff Conference* |
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|  |  |

Please return the completed form to [colin.bancroft@ncl-coll.ac.uk](mailto:colin.bancroft@ncl-coll.ac.uk)